

GENERAL BROWN CENTRAL SCHOOL DISTRICT  
 BOARD OF EDUCATION  
**SPECIAL MEETING**  
 FINAL Agenda  
**April 25, 2017 - 7:00 a.m.**  
 District Conference Room

**7:00 a.m.** Call to Order – Pledge of Allegiance

**DISCUSSION / ACTION**

1. Board Discussion / Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to \_\_\_\_\_ (approve / disapprove) the Proposed 2017-2018 Administrative Budget for the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting on April 12, 2017.

Motion for approval / disapproval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_ - \_\_\_\_.

2. Board Discussion / Action - Voting for the election of members to the Jefferson-Lewis (BOCES) Board of Cooperative Education Services. Three (3) vacancies exist, and three (3) candidates have been nominated to fill these vacancies for a three year term of office beginning July 1, 2017:

- ❖ Is there a motion to cast one vote for Mrs. Grace H. Rice of South Lewis Central School District, to fill one vacancy on the BOCES Board of Education?      Yes votes: \_\_\_\_\_ No votes: \_\_\_\_\_
- ❖ Is there a motion to cast one vote for Mrs. Alice Draper of Belleville Henderson Central School District, to fill one vacancy on the BOCES Board of Education?      Yes votes: \_\_\_\_\_ No votes: \_\_\_\_\_
- ❖ Is there a motion to cast one vote for Mrs. Barbara A. Lofink of Carthage Central School District, to fill one vacancy on the BOCES Board of Education?      Yes votes: \_\_\_\_\_ No votes: \_\_\_\_\_

**THEREFORE, BE IT RESOLVED**, that the General Brown Central School District Board of Education directs the District Clerk to cast one ballot for each vacancy on its behalf for the candidates above receiving the most votes.

The following three (3) nominees will receive one vote each:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_ - \_\_\_\_.

3. Board Action - Approval is requested for the **2017-2018 Property Tax Report Card**

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_ - \_\_\_\_.

4. Board Action - Approval is requested to award **Steele-Ponte Ford the bid purchase** of one 2017 Ford F-250 pickup truck in the amount of \$24,569, and one 8-passenger van in the amount of \$24,969

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_ - \_\_\_\_.

**RECOMMENDATIONS AND ACTION**

5. Board Action - Personnel Changes as listed:

A motion for approval of the following **PERSONNEL CHANGES**, with *effective dates* as listed:

**RECOMMENDATION** and **ACTION** is made by \_\_\_\_\_, and seconded by \_\_\_\_\_. Motion is approved \_\_\_\_/\_\_\_\_.

(A) Retirements: (none)

(B) Resignations as listed:

Name	Position	Effective Date
<b>Elizabeth Shawcross</b>	4-Hour Bus Driver	<b>4/28/2017</b>
<b>Tina Phelan</b>	5-Hour Bus Driver	<b>4/28/2017</b>

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
<b>Blanche Livingston</b>	Sub-Aide	\$9.76 per hour	n/a	<b>4/20/2017</b>
<b>Wayne Livingston</b>	4-Hour Bus Driver	\$12,465 annually (prorated), Step 5	n/a	<b>4/26/2017</b>
<b>Elizabeth Shawcross</b>	5-Hour Bus Driver	\$20,445 (prorated), Step 27	n/a	<b>4/29/2017</b>
<b>Tina Phelan</b>	4-Hour Bus Driver	\$14,409 (prorated), Step 11	n/a	<b>4/29/2017</b>

6. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance.

The following employees have received FINAL CLEARANCE from SED:

- **Blanche Livingston** - Substitute Aide

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_ - \_\_\_\_.

**Motion for Adjournment:**

**There being no further business or discussion**, a motion is requested to adjourn the meeting.

Motion to adjourn by \_\_\_\_\_, seconded by \_\_\_\_\_, with motion approved \_\_\_\_ - \_\_\_\_ . Time adjourned: \_\_\_\_:\_\_\_\_ a.m.

**BOARD OF COOPERATIVE EDUCATIONAL  
SERVICES OF THE SOLE SUPERVISORY  
DISTRICT OF THE COUNTIES OF  
JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA**

**BALLOT FOR ELECTION TO THE BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES**

Three (3) vacancies exist on the Board of Cooperative Educational Services to be filled at the annual election to be held in component school districts on April 25, 2017. Three (3) candidates have been nominated to fill these three vacancies. The members of the Board of Education of each component school district vote as a block by adopting a resolution and casting one (1) vote for each of the three vacancies to be filled. No more than one vote may be cast for any candidate. Each vacancy is for a three (3) year term of office (July 1, 2017-June 30, 2018). The three (3) candidates receiving the highest number of votes will be elected to the BOCES. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law §1950 (2-a). The District Clerk, or other officer authorized to certify that a Board resolution has been adopted, shall complete this ballot by placing an ("X") next to the names of each candidate for whom a vote has been cast, and by completing the certification at the bottom of the ballot. Candidates are listed in the order in which their nominations were received along with their address and school district of residence:

***Each component Board of Education may vote for three (3) candidates listed below:***

Mrs. Grace H. Rice  
7469 Penny Settlement Rd.  
Port Leyden, NY 13433  
South Lewis Central School District

\_\_\_\_\_

Mrs. Alice Draper  
13876 Bishop Street  
Adams, NY 13605  
Belleville Henderson Central School District

\_\_\_\_\_

Mrs. Barbara Lofink  
422 South James Street  
Carthage, NY 13619  
Carthage Central School District

\_\_\_\_\_

**Certification**

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_ School District do hereby certify that at a public meeting held on April 25, 2017, the Board of Education/Trustees of the \_\_\_\_\_ School District adopted a resolution casting its vote or votes in the annual election of members to the Board of Cooperative Educational Services for the person or persons indicated on the ballot above.

The District Clerk should forward this completed original ballot and certification no later than April 26, 2017 to:

Patricia L. LaClair, District Clerk, Jefferson-Lewis-Hamilton-Herkimer-Oneida  
Board of Cooperative Educational Services  
20104 State Route 3  
Watertown, NY 13601, (315) 779-7010 Fax (315) 779-7009

**Please fax or email a copy of the ballot and budget resolution to 779-7009 or [placlair@boces.com](mailto:placlair@boces.com) at the conclusion of your April 25, 2017 meeting and forward original via U.S. Mail.**

**Certification of Board Resolution  
Regarding Approval/Disapproval of  
2017-2018 Proposed BOCES Administrative Budget**

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_ School  
District, do hereby certify that at a public meeting held on April 25, 2017, the  
\_\_\_\_\_ Central School District adopted a resolution  
\_\_\_\_\_ (approving/disapproving) the 2017-2018 proposed administrative  
budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational  
Services, as mailed to component districts and presented at the BOCES Annual Meeting on April  
12, 2017.

\_\_\_\_\_  
District Clerk  
(Signature)

\_\_\_\_\_  
Date

**Please fax or email a copy of the ballot and budget resolution to 779-7009 or  
placlair@boces.com at the conclusion of your April 25, 2017 meeting and forward original  
via U.S. Mail.**

The District Clerk should forward this completed original resolution via US mail no later than  
April 26, 2017 to:

Patricia L. LaClair, District Clerk  
Jefferson-Lewis-Hamilton-Herkimer-Oneida  
Board of Cooperative Educational Services  
20104 State Route 3  
Watertown, NY 13601  
(315) 779-7010      Fax (315) 779-7009

## 2017-2018 Property Tax Report Card

000000 - DISTRICT NAME	Budgeted 2016-17 (A)	Proposed Budget 2017-2018 (B)	Percent Change (C)
Contact Person: Lisa K. Smith			
Telephone Number: 315-779-2349			
Total Budgeted Amount, not Including Separate Propositions	21,714,656	22,253,928	2.48%
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	7,521,050	7,670,718	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A + B + C - D)	7,521,050	7,670,718	1.99%
F. Permissible Exclusions to the School Tax Levy Limit	106,243	155,896	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	7,473,549	7,565,055	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E - B - F + D)	7,414,807	7,514,822	
I. Difference: (G - H); (negative value requires 60.0% voter approval) <sup>2</sup>	58,742	50,233	
Public School Enrollment	1,507	1,494	-1%
Consumer Price Index	0.12	0.12	0%

<sup>1</sup> Include any prior year reserve for excess tax levy, including interest.

<sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

<sup>3</sup> For 2016-17, includes any carryover from 2015-16 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2015-16 (D)	Estimated 2016-17 (E)
Adjusted Restricted Fund Balance	3,236,049	2,236,049
Assigned Appropriated Fund Balance	895,000	895,000
Adjusted Unrestricted Fund Balance	789,337	875,000
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.64%	3.93%